



## Payment and Refund Policy 2022-2023

### I. Foundation Dues Structure

#### *Team Dues*

The CGF Team Dues are paid annually by each member of the Champion Gymnastics Foundation during the membership period of June 1st -May 31st of the competition year. Team dues are used to pay for your athletes' costs of competition, which includes items such as individual and team meet registration fees, Champion Gymnastics -Texas' coaches competition related expenses, in addition to general foundation expenses.

#### *Foundation Fee*

The foundation fee pays for miscellaneous expenses that are shared foundation wide. They include the costs of running the foundation: team entry fees for each competition, coaches training and uniform expenses, foundation administrative costs and the athletes' year-end awards. If these are not fully used, the remainder will go towards the end of year banquet and/or coaches expenses. **These fees are non-refundable under any circumstances.**

#### *Meet Fees*

The meet fees are used to *prepay* your individual athletes' competition entry fees. They must be paid in advance to allow for registration and competition for team gymnasts. Should your gymnast become injured or unable to compete, **these fees are possibly refundable.** Please see the refund section for more information.

#### *Coaches Fees Regular Season*

The coaches' fees are used to reimburse Champion Gymnastics -Texas' coaching staff their expenses during the competitions. This includes travel to and from the competition, a per diem for meals while they are away, and session fees for each session they attend and coach during a competition. **These fees are non-refundable under any circumstances.**

#### *Coaches Fees Extended Season*

These are used the same way as regular season coaches' expenses, except it is our goal to fundraise the full amount of these costs. Generally, these will be the last scheduled meet of the compulsory season and the last 2-3 meets of the optional season. **These fees are non-refundable under any circumstances.**

#### *What is NOT included in Team Fees*

**Uniforms** - each team's coach handles uniform costs separately. This is a gym expense.

**Additional Equipment** - grips, tape, straps, jump rope, weights, or any other items required by coaches.

**Fun & Fitness** monthly tuition and **Fun & Fitness Annual Equipment Fee**, which is assessed and charged annually to your monthly tuition, from Fun & Fitness Gymnastics.

**USAG Registration** - Per USAG, the individual gymnast's annual registration fee is now paid online by each family.

## II. Payment Policy

### Payment Schedule

Foundation Dues are payable by personal check, online by ACH, PayPal or credit card. A payment schedule is included outlining the dates for the payments. The schedule is set in accordance to the season your athlete is competing in. The gymnasts are registered for and meet fees paid, approximately 2 -3 months **prior** to the actual meet, therefore fees need to be paid in advance of their season. You are always welcome to pay ahead, in full. If you are joining the team mid -season, your fee must be paid in full prior to your athletes first meet. Please contact your team VP and/or the Treasurer.

### Multiple Gymnasts

Families with multiple team gymnasts will receive a discount of \$100 *per additional gymnast*. This will be credited to your account and will be reflected in your 2nd payment.

### Delinquent Accounts

In the event any member does not provide advanced payment of all dues per the payment schedule, the athlete could be registered late and the Member will be responsible for late registration fees incurred from the host gym. This policy also applies to all competitions the gymnast will be registered for in advance, including state, regional and national competitions. If an account remains delinquent 10 days beyond the due date, the gymnast's coach will be notified of the account status.

## III. Refund Policy

In the event that circumstances arise where a gymnast is unable to compete, the following policy applies to consideration for refund of Meet Fees only. CGF requires a 14-day advance notice of cancellation or request for refund. Both the head coach as well as the CGF Board must be notified in the event of a refund request. Consideration for the refund will be voted upon at the next monthly board meeting. Refund requests can be submitted to the Treasurer and/or Men's or Women's Team VP. All refunds are subject to CGF board approval.

Foundation Fee and Coaches Expenses - These fees are not refundable.

### Meet Fees

Refunds will only be considered in the following situations:

- If meet fees have not been paid to hosting gyms, or
- If the Foundation receives a refund for meet fees already paid to hosting gym

***Please note:*** In most cases, if a gymnast has already been registered for a meet, there will not be a refund available. If a gymnast is injured and unable to compete for multiple meets, **please contact their coach immediately** to see if their meet fees are refundable from the host gym and to make sure they are not registered for future meets should the injury keep the gymnast from competing in the long term. **It is the coach's responsibility to contact the host gym and initiate your refund!**

#### IV. Questions

If you have questions regarding this Payment and Refund Policy, please contact our Treasurer or your team representative.



# CGF Foundation Application and Agreement 2022 - 2023

## Membership Application

Please complete the information below, sign, and return to the CGF lockbox by July 1, 2022.

Gymnast's Name: \_\_\_\_\_

Competition Level: (circle one) Womens / Mens \_\_\_\_\_

Second Gymnast Name: \_\_\_\_\_

Competition Level: (circle one) Womens / Mens \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Mother's Name: \_\_\_\_\_

Phone: \_\_\_\_\_ \*E-mail: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Phone: \_\_\_\_\_ \*E-mail: \_\_\_\_\_

\*The email address(es) will be our main point of contact with you. Please make sure it is filled out and up to date. If your email address should change, please notify your Women's/Men's Team VP.

## Payment and Refund Policy Agreement

*I (We) have read and understand the Payment and Refund Policy of Champion Gymnastics Foundation.*

*Parent(s) signatures* \_\_\_\_\_

**Date:**

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